



Background

Health and safety issues now affect all organisations, and potential risks and legal obligations cannot be ignored. To comply with changes in legislation and to protect staff, more organisations are reducing the risk of accidents and litigation by implementing an Occupational Health and Safety Management System based on OHSAS 18001.

The adoption of OHSAS 18001 has created the need for trained, professional auditors to evaluate OHS management systems. To be effective and to bring real benefits to organisations the auditor needs a clear understanding of the OHSAS 18001 requirements and a good audit process. The auditor also needs well developed skills to carry out audits successfully and deal with difficult situations confidently.

The course is also beneficial to delegates who wish to extend their knowledge of quality and/or environmental auditing into Operational Health and Safety and is equally suitable for service and manufacturing organisations.

Course Objectives

The aim of this course is to help auditors of other management systems (QMS,EMS etc) to transfer their skills to auditing OHSAS management systems to the latest OHSAS 18001 standard.

The course will enable delegates to:

- Interpret OHSAS 18001 guidance
- Plan, perform and report 1st, 2nd and 3rd party audits
- Establish internal and external audit programmes

Who should attend?

- Perform 1st, 2nd or 3rd party OH&S audits
- Manage or develop an organisation's OH&S system
- Seek 3rd party certification to OHSAS 18001

Benefits

Delegates will benefit from the course by obtaining the knowledge, skills and confidence to audit their organisation's OH&S management system.

Completion of the course will be recognised by the award of a certificate. For successful delegates, the training qualification is part of the process for existing auditor or lead auditors to gain additional IRCA OHSAS registration.

Organisations will benefit by having knowledgeable and trained personnel who can assist in the development of their OHSAS management system and improve their safety performance.

Course certification

This IRCA approved course satisfies the formal training requirement for individuals seeking registration with IRCA who satisfy the prior knowledge requirements over the page.

Prior Knowledge Requirement

This course is designed for experienced management systems auditors seeking additional skills in auditing OH&S management systems.

Delegates attending this course shall have:

- some background/experience in occupational health and safety
- successfully completed an IRCA certified or equivalent 5-day Lead Auditor training course in another discipline (QMS, EMS, etc). Delegates should submit a copy of their lead auditor training certificate with their course application form.

Programme

The course follows an accelerated blended learning style with minimum lectures and maximum delegate involvement. It will give an understanding of OHSAS 18001 and OH&S auditing. The course is supported by workshops which develop essential OH&S auditor skills.

The course includes the following topics:



- Operational Health and Safety Management Systems
- Detailed review of OHSAS 18001 requirements
- OH&S policy review
- OH&S objectives
- Hazard identification
- Risk assessment
- Legal requirements
- OH&S auditing skills
- Performing an OH&S audit
- Corrective action and audit follow-up
- Integrated management systems
- IRCA Auditor and Lead Auditor registration

Each delegate will receive a comprehensive course manual.

Location

This course can be offered:

- *In House*
Many companies will benefit from running in-house group programmes, as staff members can look directly at the organisation's systems.
- *Through our licensees (various locations)*
Individuals from different organisations can share information and exchange benchmarking ideas in an open programme.

To discuss your training needs or request a quotation, contact Bill Fenton, Director of Training, using the details below.

In addition to the auditor training courses, we also offer quality and cost effective specialist open learning courses to the global electricity industry – see our website for details!



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